

**NOTICE:** All sections of this application must be completed upon submittal, or your application will not be accepted. If you have not assigned a contractor/subcontractor to date, please enter TBD in the Contractor Section. Application requirements & Fees are as follows:

**FENCE** Detailed Plot/Site Plan, Residential \$35, Commercial \$60      **SHED** (under 200 sq ft) Detailed Plot/Site Plan, Residential \$35, Commercial \$60  
**POOL** Detailed Plot/Site Plan, Residential \$35, Commercial \$60  
*(Additional requirements/permits for pool enclosure & electric)*

**CONTRACTORS AND SUBCONTRACTORS** are required to complete a contractor registration that will be good for one (1) year. If your registration has expired, it will need to be renewed at the time of permit application submittal. Please complete a Contractor/Subcontractor Registration form that can be found at [ci.moraine.oh.us/building-zoning/](http://ci.moraine.oh.us/building-zoning/) **THE PERMIT WILL NOT BE RELEASED UNTIL YOU HAVE ASSIGNED CONTRACTORS AND THEIR REGISTRATIONS ARE CURRENT.**

Completed application, construction plans including a site plan and your contractor registration can be emailed to [bwaters@moraineoh.org](mailto:bwaters@moraineoh.org). **Contractor Registration Fees and Permit Fees can be paid with MC/Visa by calling 937-535-1039 after submittal or with checks made payable to City of Moraine.**

**Applicant Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

*(Yes, I have read everything contained in this NOTICE Section and acknowledge what is needed to submit application for permit)*

<b>Property Address/Location:</b> _____	<b>Estimated Construction Cost (ECC) \$</b> _____
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<p><b>Building Use &amp; Occupancy Classification</b> (2007 Ohio Building Code, Please Circle One)</p> <table border="1" style="width:100%"> <tr> <td><b>Residential</b></td><td>R</td><td><b>Institutional</b></td><td>I-1, I-2, I-3</td></tr> <tr> <td><b>Assembly</b></td><td>A-1, A-2, A-3, A-4, A-5</td><td><b>Mercantile</b></td><td>M</td></tr> <tr> <td><b>Business</b></td><td>B</td><td><b>Residential</b></td><td>R-1, R-2, R-3, R-4</td></tr> <tr> <td><b>Educational</b></td><td>E</td><td><b>Storage</b></td><td>S-1, S-2</td></tr> <tr> <td><b>Factory Industrial</b></td><td>F-1, F-2</td><td><b>Utility/Misc.</b></td><td>U</td></tr> <tr> <td><b>High Hazard</b></td><td>H-1, H-2, H-3, H-4, H-5</td><td></td><td></td></tr> </table>	<b>Residential</b>	R	<b>Institutional</b>	I-1, I-2, I-3	<b>Assembly</b>	A-1, A-2, A-3, A-4, A-5	<b>Mercantile</b>	M	<b>Business</b>	B	<b>Residential</b>	R-1, R-2, R-3, R-4	<b>Educational</b>	E	<b>Storage</b>	S-1, S-2	<b>Factory Industrial</b>	F-1, F-2	<b>Utility/Misc.</b>	U	<b>High Hazard</b>	H-1, H-2, H-3, H-4, H-5			<p><b>Project Description</b> (Include square footage)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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MORaine PROPERTY /SITE OWNER		TENANT	
Contact Name		Contact Name	
Business Name		Business Name	
Phone #		Phone #	
Complete Address		Complete Address	
Email		Email	
GENERAL CONTRACTOR		SUB-CONTRACTOR	
Contact Name		Contact Name	
Business Name		Business Name	
Phone #		Phone #	
Complete Address		Complete Address	
Email		Email	
Moraine Registration #		Moraine Registration #	

**\*\*\* OFFICE USE ONLY-DO NOT COMPLETE \*\*\***

City Lot # _____	Zoning District # _____	Variance Required _____	Yes No	Approved _____	By _____	Date _____
Application Date _____	Application # _____	\$ _____		Date Paid _____		Receipt # _____
Permit Date _____	Permit # _____	Permit Closed _____		<b>APPLICATION SCANNED</b>		<b>DRAWINGS SCANNED</b>
	<b>Emailed Applicant</b> _____			<b>PERMIT PICKED UP BY</b> _____		<b>DATE</b> _____