



BOND:  Cash in the amount of \$ \_\_\_\_\_  
 Check # \_\_\_\_\_ \$ \_\_\_\_\_  
 Surety Bond on file w/ exp. date \_\_\_\_\_  
 Not Required

INSURANCE:  
WORKERS COMP:  
W-9:

Exp. Date \_\_\_\_\_  
 Exp. Date \_\_\_\_\_

Conditions and General Information

1. The City of Moraine will incur no expense nor assume any responsibility in connection with the above-mentioned work.
2. The City of Moraine Police (937-535-1166), Fire (937-535-1120) and Street Department (937-535-1040) are to be notified of the time of day that any street will be cut and/or partially closed. Call OHIO811 at least 48 hours prior to excavation, not including weekends or holidays.
3. Applicant shall notify the City Engineer at least 24 hours prior to starting work (Lauren Alvarado, 937-535-1031 or [lalvarado@moraineoh.org](mailto:lalvarado@moraineoh.org)). An inspection is required before and during backfilling and at completion of work. Failure to have proper traffic control devices may result in stop work orders.
4. Applicant assumes responsibility for notifying utilities, including AES Ohio, Ameritech, Montgomery County Sanitation Department, and any others needing notification.
5. **BOND REQUIREMENTS** A standard bond form that is compliant with ORC is acceptable. Please make sure the bond states it is for Work Within the Road Right-Of-Way. AIA bonds are not acceptable.
  - a) Either the owner of the project or the contractor performing the work on such project shall post sufficient bond to assure that the terms and conditions of this Chapter shall be met, and that the Right-of-Way shall be properly restored in accordance with Section 901.19 (k) and (i), in the form of a surety or maintenance bond, escrow account, irrevocable letter of credit, or a cash deposit.
  - b) Any person may post an annual bond, in a form described in subsection (a) above, in the amount of ten thousand dollars (\$10,000.00) in lieu of bonds for individual projects. The City reserves the right to require a bond in a greater amount if the restoration of the Right-of-Way could exceed \$10,000. The City Engineer may determine, within his or her reasonable discretion, that the circumstances related to an application for a Right-of-Way permit may require a lesser performance bond.
  - c) Maintenance of work performed in the Rights-of-Way, performed under a Right of Way permit issued in accordance with this Chapter, shall remain the responsibility of the permit holder for a period of one (1) year from the date of final inspection, except that period shall be two (2) years for permits issued for pavement cuts or borings under the pavement. A sufficient maintenance bond, in an amount determined by the City Engineer and/or his or her designee shall be kept during this period. (Ord. 1697-08. Passed 1-24-08.)
6. **ALL CONTRACTORS/SUBCONTRACTORS** are required to complete a contractor registration that will be good for one (1) year. If your registration has expired, it will need to be renewed at the time of permit application submittal. The registration requires the following: \$40 processing fee (waived if the contractor is located in the City of Moraine), Certificate of Liability Insurance (City of Moraine listed as the certificate holder), Workers Compensation Certificate, and copy of your W-9. To file for or update an existing registration, please visit the City of Moraine website [www.ci.moraine.oh.us](http://www.ci.moraine.oh.us) to obtain the Contractor Subcontractor Registration form Thank you!
7. On weekdays, work shall be performed only between the hours of 9:00 a.m. and 3:00 p.m. If work must continue for more than one (1) day, a road that is cut must be totally secured and marked with proper signage, warnings, barricades, and other traffic control devices.
8. During work hours, two-way traffic must be maintained. Proper signage warnings, barricades, and other traffic control devices, including flagmen, shall be in accordance with Ohio Manual of Uniform Traffic Control Devices and the City Engineer.
9. Detailed plans shall be required for connections made to storm sewers and drawings or detailed plans may be required for other work.
10. Any street cut or right-of-way disturbed shall be returned to the same or better condition as currently exists. This includes, but is not limited to, the following:
 

Subgrade	<i>Backfill shall be tamped in one (1) foot courses.</i>
Asphalt	<i>Asphalt shall be placed in no more than two (2) inch courses and rolled. Edges of patch shall be sealed with asphaltic sealer.</i>
Concrete	<i>Concrete shall be cut only by saw cutting. Concrete replaced shall be reinforced and connected to existing concrete with dowels.</i>
Curb	<i>Curbs shall be removed at existing joints.</i>
Green Space	<i>Green space shall be sodded where deemed necessary by the City Engineer.</i>
Manhole Covers	<i>Catch basin, drywell, and valve cover edges shall be sealed with proper asphaltic sealer.</i>
11. Applicant and/or contractor to ensure all OUPS flags are removed once work is complete.
12. NOTICE: The person and or company applying for this permit should abide by OSHA and State Safety Standards. The City of Moraine will not be held responsible or made liable for the safety of any person completing any construction under this permit.
13. Standard Drawings and Supplemental Specifications can be found on the City of Moraine website [www.ci.moraine.oh.us/engineer/](http://www.ci.moraine.oh.us/engineer/)
14. Applications can be emailed to [lalvarado@moraineoh.org](mailto:lalvarado@moraineoh.org) or they can be mailed to the following address: City of Moraine, Lauren Alvarado, Community Development, 4200 Dryden Road, Moraine, OH 45439