



City of Moraine
4200 Dryden Road
Moraine, OH 45439
Phone (937) 535-1030
www.ci.moraine.oh.us

APPLICATION FOR SMALL CELL FACILITY AND WIRELESS SUPPORT STRUCTURE

(All information must be filled in completely. Please type or print legibly.)

The Applicant shall provide all information required by Chapter 907 of the Codified Ordinances of the City of Moraine. See reverse side for submittal requirements.

Applicant Information

Company Name: _____
Address: _____
Company Phone Number: _____
Contact Person: _____
Contact Phone Number: _____
Email Address: _____

Owner Authorization

- Applicant owns the proposed support structure
- Applicant has obtained the owner's authorization to file the application (written documentation included)

Installation Type

- | <u>Small Cell Facility</u> | <u>Wireless Support Structure</u> |
|---|---|
| <input type="checkbox"/> New installation/collocation | <input type="checkbox"/> New installation/collocation |
| <input type="checkbox"/> Replacement/modification | <input type="checkbox"/> Replacement/modification |
| <input type="checkbox"/> Removal | <input type="checkbox"/> Removal |

Installation Location(s) (include nearest street address)

Schedule

Start of Work: _____ Completion of Work: _____
(Work must be complete within 180 days of permit issuance)

State and Federal Laws

- Yes No
- Applicant certifies that the proposed Small Cell Facility and/or new Wireless Support Structure fully complies with all state and federal regulations.

Submittal Requirements:

- a) Application Fee: The applicant must provide the applicable permit application fee in the amount specified by Chapter 907 of the City of Moraine Municipal Code. Current fee = \$30
- b) RF Compliance Affidavit: Applicants must submit a sworn affidavit prepared and signed by an RF engineer with knowledge about the proposed project that affirms the proposed project will be compliant with all applicable governmental regulations in connection with human exposure to radio frequency emissions. The Affidavit shall include:
 - 1. All frequencies on which the equipment will operate
 - 2. How many channels will be used on each frequency
 - 3. The effective radiated power (ERP)
 - 4. The output level in measured watts; and
 - 5. The height above ground for the lowest point on the lowest transmitterThe required disclosures above must be included for all transmitters on the support structure, which includes without limitation existing collocated antennas and antennas used for wireless backhaul (such as microwave dish antenna or U/E relay).
- c) Regulatory Authorization: To the extent that the applicant claims any regulatory authorization or other right to use the public right of way, the applicant must provide a true and correct copy of the certificate, license, notice to proceed or other regulatory authorization that supports the applicant's claim.
- d) Owner's Authorization: Applicants shall submit evidence sufficient to show that either:
 - 1. The applicant owns the proposed support structure; or
 - 2. The applicant has obtained the owner's authorization to file the application.
- e) Site Plans and Structural Calculations: The applicant shall submit fully dimensioned site plans, elevation drawings and structural calculations prepared, sealed, stamped and signed by a professional Engineer licensed and registered by the State of Ohio. Drawings shall depict any existing wireless facilities with all existing wireless communications equipment and other improvements, the proposed facility with all proposed wireless communications equipment and other improvements and the legal boundaries of the leased or owned area surrounding the proposed facility and any associated access or utility easements.
- f) Equipment and Enclosure Specifications: The applicant shall provide dimensioned elevations, cut sheets, material samples or other construction documents necessary to evaluate for compliance with the regulations in Chapter 907 of the City of Moraine Municipal Code.
- g) Statement of Intent: The applicant shall provide a statement of a wireless support structure's intended purpose.
- h) Certificate of Registration: The applicant, or the party on whose behalf applicant is conducting work, shall have an approved certificate of registration on file with the City as required by Chapter 901 of the City of Moraine Municipal Code.

Signature

The undersigned hereby affirms and acknowledges that all of the information provided on this application, including attachments, is true and accurate.

Signature: _____ Date: _____

Printed or Typed Name: _____

Title: _____

City Use Only		
Received Date: _____	<u>Application Type:</u>	<u>Action:</u>
<input type="checkbox"/> Certificate of Registration on File	<input type="checkbox"/> Small Cell Minor	<input type="checkbox"/> Approve
	<input type="checkbox"/> Small Cell Substantial	<input type="checkbox"/> Approve w/ Conditions
	<input type="checkbox"/> Wireless Support Structure	<input type="checkbox"/> Deny
Comments: _____		