

# Form HM1000 Return of Hotel Motel Tax City of Moraine

For Office Use Only

City of Moraine Finance Department  
4200 Dryden Road  
Moraine OH 45439  
Tel. (937) 535-1026  
Fax (937) 535-1026



For Period of \_\_\_\_\_ to \_\_\_\_\_ Due On Or Before: \_\_\_\_\_ Delinquent Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

- |  |                      |
|--|----------------------|
| 1. Gross Receipts (All Hotel/Motel Lodging Furnished Guests).....            | <input type="text"/> |
| 2. Exempt Receipts (Permanent Guests, Continuous Lodging Over 30 Days) ..... | <input type="text"/> |
| 3. Other Exemptions (Attach Exemption Certificates).....                     | <input type="text"/> |
| 4. Total Exempt Receipts (Add Lines 2 and 3).....                            | <input type="text"/> |
| 5. Net Taxable Receipts (Line 1 Minus Line 4) .....                          | <input type="text"/> |
| 6. Tax Due (Line 5 x .03) .....  | <input type="text"/> |
| 7. Adjustments – Prior Period (Attach Explanation) .....                     | <input type="text"/> |
| 8. Penalty (10% Per Month For Late Payment).....                             | <input type="text"/> |
| 9. Interest (1.5% Per Month For Late Payment) .....                          | <input type="text"/> |
| 10. Total Amount Due (Add Lines 6, 7, 8 and 9) .....                         | <input type="text"/> |

**Exemptions are not valid unless the exemption certificates are attached along with their required supporting documentation.**

I hereby certify that the information and statements contained herein and in any schedule of exhibits are true and correct.

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTIFY THE FINANCE DEPARTMENT PROMPTLY OF ANY CHANGE IN OWNERSHIP OR NAME AND ADDRESS**

Any person violating any of the provisions of Chapter 183, Hotel and Motel Tax, City of Moraine Codified Ordinances, shall be guilty of a misdemeanor of the third degree and shall be fined not more than \$500 or imprisoned not more than 60 days, or both. Failure to file the required forms and/or failure to pay the Hotel and Motel Tax constitutes a violation of this chapter.